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James Ellis Head of Legal and Democratic Services

MEETING: LICENSING SUB-COMMITTEE

VENUE: COUNCIL CHAMBER, WALLFIELDS, HERTFORD

DATE : MONDAY 9 MAY 2022

TIME : 10.00 AM

MEMBERS OF THE SUB-COMMITTEE

Councillors D Andrews, R Bolton and T Page

CONTACT OFFICER: PETER MANNINGS 01279 502174

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- must not participate in any vote taken on the matter at the meeting;
- must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
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AGENDA

1. Appointment of Chairman

2. Apologies

To receive apologies for absence.

3. Chairman's Announcements

4. Declarations of Interest

To receive any Members' Declarations of Interest.

5. <u>Minutes - 8 November 2021</u> (Pages 5 - 24)

To approve the Minutes of Previous Sub-Committee meetings:

8 November 2021

6. Summary of Procedure (Pages 25 - 32)

A summary of the procedure to be followed during consideration of item 7 is attached.

7. <u>Application for a Premises Licence for Lidl at 295-297 Stansted Road,</u> <u>Bishop's Stortford, Herts CM23 2BT (22/0294/PL)</u> (Pages 33 - 82)

8. <u>Urgent Business</u>

To consider such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration and is not likely to involve the disclosure of exempt information.

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MINUTES OF A MEETING OF THE

LICENSING SUB-COMMITTEE HELD IN THE

COUNCIL CHAMBER, WALLFIELDS,

HERTFORD ON MONDAY 8 NOVEMBER

2021, AT 10.00 AM

PRESENT: Councillor D Snowdon (Chairman)

Councillors J Jones and T Page

ALSO PRESENT:

Councillor Phyllis Ballam

OFFICERS IN ATTENDANCE:

Peter Mannings - Democratic

Services Officer

Katie Mogan - Democratic

Services Manager

Dimple Roopchand - Litigation and

Advisory Lawyer

Dominic Stagg - Environmental

Health

Brad Wheeler - Senior Licensing

and Enforcement

Officer

ALSO IN ATTENDANCE

Joab Archer - Premises Licence

Holder

Sally Bannister - Police Licensing

Officer

Alan Green - Assistant Solicitor

LS

Sergeant Clare Ramirez Richard Taylor Hertfordshire ConstabularySolicitor

41 APPOINTMENT OF CHAIRMAN

It was moved by Councillor Page and seconded by Councillor Jones, that Councillor Snowdon be appointed Chairman for the Sub-Committee meeting. After being put to the meeting and a vote taken, the motion was declared CARRIED.

RESOLVED – that Councillor Snowdon be appointed Chairman for the Sub-Committee meeting.

42 APOLOGIES

There were no apologies.

43 <u>CHAIRMAN'S ANNOUNCEMENTS</u>

There were no Chairman's Announcements.

44 <u>DECLARATIONS OF INTEREST</u>

There were no declarations on interest.

45 APPLICATION FOR REVIEW OF THE PREMISES LICENCE FOR THE MIXER, 6 BALDOCK STREET, WARE, HERTFORDSHIRE SG12 9DZ

The Chairman summarised the procedure for the Sub-Committee hearing. All those present were introduced or introduced themselves.

The Senior Licensing and Enforcement Officer said that the applicant had notified the Council that she was unable to attend the hearing. He presented his report covering an application for review of the premises licence under Section 51 of the Licensing Act 2003 for The Mixer, 6 Baldock Street, Ware.

The Chairman explained that the applicant was not available and there had been no acceptable alternative dates. The Sub-Committee agreed to hear the case in the absence of the applicant.

The Sub-Committee was advised that on 20 August 2021, a review application was received from the applicant in the capacity of a neighbouring resident acting as an interested party. The review application alleged that there were issues regarding noise from the premises and that there was noise nuisance had been reported from the outside area which closed at 22:00 hours.

The Senior Licensing and Enforcement Officer said that the applicant was concerned about noise from the premises when there were live bands or DJ sets and it had been alleged that doors and windows were often open allowing noise to escape more easily.

The Sub-Committee was advised that the applicant had requested that the Sub-Committee either close the garden area or bring the forward the closure time for the outside area to earlier than 22:00 hours. A condition had also been requested that all doors and

windows be closed at the same time to prevent noise leakage. The resident had called the review as she believed that this related to the prevention of public nuisance licensing objective.

The Senior Licensing and Enforcement Officer said that further representations were received during the 28 day consultation period; further representations were received from Environmental Health, Hertfordshire Constabulary, a District Councillor, a Town Councillor and four from local residents or local businesses.

The Sub-Committee was advised that the representation from Environmental Health confirmed that Officers had received numerous complaints over the years and noise equipment had been installed in the applicant's home in November 2019.

The Senior Licensing and Enforcement Officer said that Environmental Health had made unannounced visits and Officers had not established the existence of statutory noise nuisance as defined by the Environmental Protection Act 1990.

The Sub-Committee was advised that the representation from the police gave a brief history of the premises and informed the Sub-Committee on a number of police reports. The police had stated that they had received 11 reports between 5 October 2019 and 25 June 2021, in relation to noise. The police had liaised with the applicant and conditions had been suggested to the Sub-Committee, as detailed in paragraphs 1.12 and 1.14 of their report.

The Senior Licensing and Enforcement Officer said that the police had stated that they believed that there was evidence that music played from the premises was loud and impacted upon residents and the police believed that the use of the archway was causing a nuisance. The Town and District Councillors had both stated that they had received complaints from residents alleging noise.

The Senior Licensing and Enforcement Officer summarised a number of other comments that been received from residents in respect of noise. The premises licence holder had responded to these documents and his responses had been shared with all those present at the hearing today.

The Sub-Committee was advised that the report looked at the East Herts Statement of Licensing Policy and the revised guidance under Section 182 of the Licensing Act 2003. The report included information provided by the applicant, the interested parties and the premises licence holder.

The Senior Licensing and Enforcement Officer said that the Sub-Committee should determine the application with a view to promoting the four licensing objectives. Members must consider the evidence that had been produced and they should take no action if they believed that the premises would not undermine the licensing objectives.

The Sub-Committee was reminded that the guidance said that Members should take the minimum steps that were needed to mitigate their concerns. Members

were advised that they could make changes to the premises licence, so long as these were appropriate and proportionate for the promotion of the Licensing Objectives.

The Senior Licensing and Enforcement Officer detailed the options available to the Sub-Committee and said that the decision should be evidence based and justified as appropriate for the promotion of the four licensing objectives and proportionate to what the Sub-Committee intended to achieve.

Mr Taylor, solicitor for the premises licence holder (PLH), referred to paragraph 3.23 of the report and the applicant's evidence in the form of noise recordings. He asked a question as to the value of the noise recordings as evidence and the Senior Licensing and Enforcement Officer confirmed that the evidence of the applicant's noise recordings was of limited value.

Mr Taylor sought and was given confirmation from the Officer that a lot of the noise reports had come at a time when the doors and windows of the premises were open due to COVID-19. He also asked and was given an assurance from the Officer that no complaints had been received in respect of noise since the application had been submitted.

Mr Dom Stagg, Senior Technical Officer for East Herts Environmental Health, confirmed that numerous complaints had been received over a number of years. He confirmed that the complaints had not met the threshold to be classified as a statutory noise nuisance under the Environmental Health Protection Act.

Members were advised of the high benchmark that was in place for a statutory nuisance in that noise had to have a significant impact on the enjoyment of a neighbouring property before it could be classified as a statutory nuisance.

Councillor Page asked for the Senior Technical Officer to expand on the activities of Environmental Health in respect of noise monitoring. He referred in particular to the recently declined offer of assistance from the applicant. The Senior Technical Officer explained that the applicant had declined a recent offer of assistance and he set out the reasons for this and the advice that had been subsequently given by Officers.

Councillor Jones asked if any further suggestion had made for noise monitoring equipment to be installed in other premises where there had been complaints. The Senior Technical Officer explained the process that was followed before noise monitoring equipment could be offered and deployed.

Mr Taylor sought and was given clarification from the Senior Technical Officer that Environmental Health had insufficient evidence to apply for a review of this premises licence. The Senior Technical Officer said that Environmental Health Officers would continue to work with the premises licence holder and were supportive of the conditions that had been suggested.

The Senior Technical Officer said that he welcomed the offer of a condition in respect of a noise limiter. He explained that things had not yet reached the stage where a problem had been identified at The Mixer

whereby something needed to be done in terms of noise and a statutory nuisance.

Mr Taylor said that the premises licence holder believed considered that noise limiters were very expensive and that this was not being offered as a condition. He invited the Sub-Committee to impose the conditions that had been offered and to instruct the premises licence holder to continue to work with Environmental Health. He commented on the way forward if a noise limiter was deemed to be required at The Mixer.

Sergeant Clare Ramirez asked and was given an answer as to what had been recorded in December 2019. The Sub-Committee was advised that people noise had been audible as well as some music evident in the recordings. Members were advised that part of the assessment of acceptability was the ability to control noise and people noise was harder to control.

Mr Taylor asked and was given clarification as to when the CCTV evidence had been submitted to the Premises Licence Holder. The Sub-Committee resolved to move into part 2 with the press and public being excluded to allow police video footage to be viewed by Members.

Following this, the hearing continued in public and there was a five minute adjournment for the premises licence holder and Mr Taylor to discuss the video footage.

The meeting restarted following the adjournment and

Sergeant Ramirez clarified that there had been some noise observed by the police prior to 8 pm. She also pointed out that noise had been logged on diary sheets by the applicant at a time prior to 8 pm. The Sub-Committee were advised of the matter of smoking in the archway where people had congregated in an enclosed space that should not be used.

Sergeant Ramirez said that the main concern of the police was that the premises licence holder needed to take responsibility for the outside areas and introduce actions to control areas being used as an extension of the premises. She referred to conditions that had been requested in relation to the alleyway.

Sergeant Ramirez commented on the loud music and referred to the premises being more than a restaurant or place to socialise. She said that the police believed more could be done to mitigate the issues that they had identified. The Sub-Committee was referred to the pool of model conditions in the Licensing Policy. Sergeant Ramirez drew Members attention to photos from Facebook which showed a DJ near a doorway with speakers facing the garden.

Councillor Snowdon questioned the police as to whether they had considered launching their own review application for this premises. Sergeant Ramirez said that she believed there was sufficient evidence for a review and the police felt that this review application had come at the right time. She confirmed that the police were seeking conditions to be applied to the licence as detailed in paragraph 1.12 on page 72 of the public document pack.

Sergeant Ramirez said that care needed to be taken in respect of the use of the courtyard and the police felt that the numbers permitted to use this very small area needed to be defined. She also referred to the care that the premises licence holder needed to exercise in terms of where the smoking area was going to be and the need for some control over this area.

Sergeant Ramirez said the alleyway should be controlled on the basis that from 8 pm there should be no customers congregating in the alleyway to the side of the premises unless they were queuing to gain access. Mr Taylor set out the context for the 16 calls made to police during a period when COVID-19 had dictated that doors and windows had to be open for premises to be allowed to open.

Councillor Ballam, as the local ward Member for Ware Town Council, addressed the Committee at length in respect of the review application. She highlighted an instance of very loud music emanating from The Mixer on a Sunday and all the doors and windows had been open. She stated that the matter of noise had been an issue for as long as the premises had been open prior to doors and windows being opened for ventilation. She referred to the demeanour of the premises licence holder and said that was evidence of disturbance from this premises adversely impacting on the health of residents.

Mr Taylor referred to the proactive approach being taken by the premises licence holder in his dealings with the responsible authorities. He referred to the limitations of what could be achieved with a grade 2 listed building in terms of noise mitigation. He referred to the complaints being largely from a single person in respect of noise from the premises.

Mr Taylor referred to the complaints as being about noise from the premises and from customers. He addressed the Committee at length in respect to of noise and made the point that there had been no noise complaints from the applicant for four months. He said the premises licence holder had worked with Environmental Health in respect of noise and he had also been working with a noise specialist in regarding the installation of a noise limiter.

Mr Taylor explained that there was one area of outside space which could accommodate 20 people. He stated that curtailing the hours for this space could be catastrophic for the business. He addressed the Sub-Committee in respect to the use of the archway and said that the premises licence holder cold not accept further restrictions of the use of the courtyard as well as a new separate smoking area that had been introduced.

Mr Taylor said that a condition would be acceptable to the premises licence holder for no outside speakers to be used and a further condition would be accepted for all doors and windows to be closed when music was being played above background levels.

Councillor Jones asked if the complaints had stopped due to any particular action taken by the premises licence holder. The premises licence holder explained that air circulation fans had been installed to ensure a good air flow now that the doors were shut and windows locked. He said he always did what he could to rectify matters when he was notified of a complaint.

Councillor Jones asked whether the archway was a public right of way. The premises licence holder explained that there was no legal public thoroughfare but the archway was used as a cut through by the public and residents.

The premises licence holder answered a number of further questions from the Sub-Committee in respect of the outside area, the DJ music being played with windows open and the importance of the outside space to the business.

Councillor Page asked a question in respect of the training that had been given to the staff in respect of people management. The premises licence holder explained that although he had no formal people management training, he had received guidance from police and Environmental Health and there were SIA approved door staff on Fridays and Saturdays.

The Sub-Committee asked a number of the questions of the premises licence holder and Mr Taylor in respect of the clientele and music being played at The Mixer as well as further questions about the licensable area and possible conditions.

Sergeant Ramirez explained that the police felt that the restrictions on the licence governing the outside area and the alleyway should not just apply on Fridays and

Saturdays as there could be events on public holidays and on other days during the week. She also explained that the police would like to see a condition that prevented the use of the covered section of the alleyway.

At the conclusion of the closing summary submissions, the Sub-Committee, the Litigation and Advisory Lawyer and Democratic Services Officer retired to a separate room to allow Members to consider the evidence.

Following this, Members and Officers returned and the Chairman announced that the Sub-Committee had read the application for review and listened to the comments of the Senior Licensing and Enforcement Officer, the Responsible Authorities and Interested party. The applicant was absent from the hearing today and the Sub-Committee had proceeded to hear the review in the absence of the Applicant.

In determining this matter, the Sub-Committee had decided to modify the conditions of the premises licence and include new conditions, the majority of which have been offered up by the Premises Licence Holder in consultation with the police:

Conditions

- There will be no use of outside speakers at the rear courtyard of the premises.
- All doors and windows to be closed after 22:00 hours when music is being played inside the premises, except for ingress and egress.

 From 16:00 hours, no customer pedestrian access from the premises to the car park at the rear of the premises, unless during an emergency situation.

- Between 22:00 hours and 09:00 hours, there shall be no disposal of bottles, or other refuse, or deliveries or collecting, relating to licensable activities at the premises, except the weekly refuse collection. Deliveries to be made to the front of the premises only.
- A written dispersal policy, approved by a Police Licensing Officer, will be in place and a copy available for inspection at the premises. As a minimum, the policy must cover actions to be taken to reduce the impact on the local community when customers are leaving the premises. The policy must be operated and adhered to by the staff at the premises.
- In addition to the dispersal policy, the Premise Licence holder will ensure that a soft closure procedure is followed at the end of the evening, 30 minutes before the time the premises are due to close. This must include lowering any music, informing people of the approaching closing time, not selling excessive amounts of drinks to people within this time period, encourage sensible drinking and ensuring people have time to finish the drinks they have ordered prior to closure.
- The Premises Licence Holder shall actively participate in the PubWatch Scheme, including

attending the meetings, and supporting the PubWatch banning systems including keeping records and sharing information with the police.

- A minimum of one SIA registered door staff to be present on duty on Friday and Saturday evenings between 7pm to the close of premises.
- At all times after 21:30, the area hatched blue on the attached plan is to be used as a smoking area only. In that area:
 - i) A maximum of 10 persons to be permitted at any time;
 - ii) No tables and chairs will be available for use;
 - iii) No drinks to be permitted;
 - iv) Notices will be displayed requesting that customers use the area quietly to ensure no nuisance is caused to the neighbours;
 - The passageway /courtyard area that will be hatched green on the attached plan is to be kept clear of obstruction except when queuing for entry to the premises;
 - vi) No alcohol or smoking to be permitted by patrons in the passageway/courtyard area hatched green on the attached plan.

Annex 2 conditions:

- Amend condition one to include the door supervisor to be SIA registered
- Remove condition 7
- Replace condition 11 to read 'No use of the rear courtyard after 21:30'
- Licence 17/0170/PLMV to correct the timing for Recorded Music to Monday – Saturday 10:00 to 00:30.

In coming to its decision, the Sub-Committee had been mindful to strike a healthy balance between residents' interests and supporting the night-time economy. Members were satisfied that the offered conditions and additional conditions granted were appropriate to promote the licensing objectives and would address many of the representations received.

RESOLVED – that the conditions of the premises licenced be modified to include new conditions, the majority of which have been offered up by the PLH in consultation with the police:

Conditions

- There will be no use of outside speakers at the rear courtyard of the premises.
- All doors and windows to be closed after 22:00 hours when music is being played inside the premises, except for ingress and egress.
- From 16:00 hours, no customer pedestrian

- access from the premises to the car park at the rear of the premises, unless during an emergency situation.
- Between 22:00 hours and 09:00 hours, there shall be no disposal of bottles, or other refuse, or deliveries or collecting, relating to licensable activities at the premises, except the weekly refuse collection. Deliveries to be made to the front of the premises only.
- A written dispersal policy, approved by a Police Licensing Officer, will be in place and a copy available for inspection at the premises. As a minimum, the policy must cover actions to be taken to reduce the impact on the local community when customers are leaving the premises. The policy must be operated and adhered to by the staff at the premises.
- In addition to the dispersal policy, the Premise Licence holder will ensure that a soft closure procedure is followed at the end of the evening, 30 minutes before the time the premises are due to close. This must include lowering any music, informing people of the approaching closing time, not selling excessive amounts of drinks to people within this time period, encourage sensible drinking and ensuring people have time to finish the drinks they have ordered prior to closure.
- The Licence Holder shall actively participate in the PubWatch Scheme, including attending the

- meetings, and supporting the PubWatch banning systems including keeping records and sharing information with the police.
- A minimum of one SIA registered door staff to be present on duty on Friday and Saturday evenings between 7pm to the close of premises.
- At all times after 21:30, the area shaded blue on the attached plan is to be used as a smoking area only. In that area:
 - i) A maximum of 10 persons to be permitted at any time;
 - ii) No tables and chairs will be available for use;
 - iii) No drinks to be permitted;
 - iv) Notices will be displayed requesting that customers use the area quietly to ensure no nuisance is caused to the neighbours;
 - v) The passageway /courtyard area shaded green on the attached plan is to be kept clear of obstruction except when queuing for entry to the premises. In that area:
 - No alcohol consumption or smoking to be permitted by patrons

Annex 2 conditions:

- Amend condition one to include the door supervisor to be SIA registered.
- Remove condition 7
- Replace condition 11 to read 'No use of the rear courtyard after 21:30'

Current Licence 17/0170/PLMV:

 to correct the timing for Recorded Music Monday – Saturday 10:00 to 00:30.

REASONS FOR DECISION

- 1. The Licensing Sub Committee considered all of the evidence before it including the written representations made by the applicant and the oral and written representations made by the licence holder, the responsible Authorities and the Interested Parties. Members had regard to the Council's Statement of Licensing Policy, the Licensing Act 2003 and the guidance promulgated pursuant to Section 182 of that Act.
- 2. Members noted that under paragraph 11.20 of the Section 182 Guidance, Members should seek to establish the cause or causes of the concerns that the representations identify and any remedial action taken should be directed at these causes where it considers them appropriate to the promotion of the licensing objectives.
- 3. In coming to its decision, the Sub-Committee was mindful to strike a healthy balance between residents' interests and support the night-time economy. Members are satisfied that the offered

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conditions and additional conditions granted are appropriate to promote the licensing objectives and will address many of the representations received.

46 <u>URGENT BUSINESS</u>

There was no urgent business.

The meeting closed at 1.54 pm

Chairman	
Date	

LICENSING SUB-COMMITTEE

EXTRACT FROM RULES OF PROCEDURE

Note – the full Rules of Procedure can be viewed at:

http://democracy.eastherts.gov.uk/ieListMeetings.aspx?Cld=144&Year=0

8.0 Procedure at hearing

As a matter of practice, the Sub-Committee shall seek to focus the hearing on the steps needed to promote the particular licensing objective(s) which has given rise to the specific representation(s) and will avoid straying into undisputed areas. The hearing is a discussion lead by the Authority (i.e. the Chairman) with advice from the Legal Adviser.

- 8.1 The order of business shall be at the discretion of the Sub-Committee, but shall normally proceed in accordance with the following paragraphs.
- 8.2 The Chairman shall at the beginning of the hearing, introduce themselves and the Sub-Committee members, ask the Officers present to introduce themselves before inviting the parties to the hearing to identify themselves. The Chairman will then explain to the parties the procedure that the Sub-Committee intends to follow.
- 8.3 The Chairman will ask a representative of the Licensing Authority to introduce the report, and outline the matter before the Sub-Committee.
- 8.5 The Parties to a hearing for an application shall usually be invited to address the Sub-Committee in the following order:
 - (a) Applicant
 - (b) Responsible Authority
 - (c) Other parties

However, this may be varied at the discretion of the Chairman, if in his/her opinion, this would assist the efficient business of the Sub-Committee.

- 8.6 Parties to the hearing shall be entitled to:
 - (a) give further information in support of their application, relevant representations or notice (as applicable) in response to a point upon which the Licensing Authority has given notice that it requires clarification;
 - (b) question any other party if given permission by the Chairman of the Sub-Committee; and
 - (c) address the Sub-Committee.
- 8.7 Members of the Sub-Committee may ask any question of any party to the hearing or other person appearing at the hearing.
- 8.8 Where there is more than one relevant representation raising the same or similar grounds, the Sub-Committee shall request that only one party address them on behalf of the parties who have made the representations in question.
- 8.9 Subject to paragraph 8.10 below, in considering any relevant representations or notice made by a party to the hearing, the Sub-Committee may take into account additional documentary or other information produced by such a party in support of their application, relevant representations or notice (as applicable) either submitted at least 24 hours before the hearing commences or, with the consent of *all* the other parties and the Chairman, at the hearing. Where all the other parties consent the Licensing Sub-Committee has discretion as to whether to admit additional documentary evidence or other information at the hearing. If large documents are submitted on the day then the hearing may be adjourned at the Chairman's discretion so that such documents can be fully considered.

Note - As a matter of good practice, any additional documentation or other information produced in advance of the hearing date, should be submitted to the licensing officer no later than two working days before the hearing.

- 8.10 The Sub-Committee shall disregard any information given or evidence produced by a party or any person to whom permission is given to appear at the hearing, which is not relevant to:
 - (a) their application, relevant representations or notice (as applicable); or
 - (b) the promotion of the licensing objectives.
- 8.11 Hearsay evidence may be admitted before the Sub-Committee, but consideration shall always be given to the weight, if any, to be attached to such evidence, depending upon the circumstances in which it arises.
- 8.12 The parties to the hearing shall be entitled to make closing submissions, usually in the following order:
 - (a) Responsible Authority
 - (b) Other party
 - (c) Applicant.
- 8.13 The Sub-Committee will, after hearing the relevant representations of the parties to the hearing, withdraw from the room to make their deliberations.
- 8.14 The Legal Adviser and the Democratic Services Officer shall accompany the Sub-Committee when they retire to make their deliberations.

9.0 Determination of applications

- 9.1 The Sub-Committee shall give appropriate weight to:
 - (a) the relevant representations (including supporting information) presented by all the parties;
 - (b) national guidance;
 - (c) the Licensing Authority's Licensing/Gambling Policy (as applicable); and
 - (d) the steps that are necessary to promote the licensing objectives.
- 9.2 The Sub-Committee shall make its determination:

- (a) at the conclusion of the hearing in accordance with the relevant Regulations; or
- (b) within 5 working days thereafter (all other cases).
- 9.3 The written notice of determination shall be issued by Head of Housing and Health under delegated authority and will information regarding the appeals process.

10.0 Role of Legal Adviser

- 10.1 The Sub-Committee may seek advice or clarification of any procedural, technical or legal matter from the Legal Adviser at any time during the course of the hearing.
- 10.2 The Legal Adviser shall provide the Sub-Committee with any advice it requires to properly perform its functions, on:
 - (a) questions of law;
 - (b) questions of mixed fact and law;
 - (c) matters of practice and procedure;
 - (d) the range of options available to the Sub-Committee;
 - (e) any relevant decisions of courts;
 - (f) relevant national guidance or policy;
 - (g) other issues relevant to the matter before the Sub-Committee.
- 10.4 The Legal Adviser shall play no part in making findings of fact, but may assist the Sub-Committee by reminding it of the evidence taken from his/her own or the Democratic Services Officer's notes.
- 10.5 The Legal Adviser may ask questions of witnesses and the parties in order to clarify the evidence and any issues in the case. The Legal Adviser is under a duty to ensure that every case is conducted fairly.

11.0 Role of Democratic Services Officer

11.1 The Democratic Services Officer's role is to make a record of the proceedings, summarise and record decisions and to provide help and assistance to parties attending hearings.

12.0 Role of Licensing

- 12.1 The Licensing Officer will present the pertinent facts of the application and the representations made by parties to the hearing.
- 12.2 The Licensing Officer shall provide the Sub-Committee with any advice it requires to properly perform its functions.
- 12.3 The Licensing Officer may ask questions of witnesses and the parties in order to clarify the evidence and any issues in the case.

13.0 Failure of parties to attend the hearing

- 13.1 If a party to the hearing has informed the Licensing Authority that he/she does not intend to attend or be represented at the hearing, the hearing may proceed in his/her absence and any properly made written submissions will be considered as part of the decision making process.
- 13.2 If a party to the hearing fails to provide notification in accordance with paragraph 13.1 above, and fails to attend or be represented at a hearing, the Sub-Committee may:
 - (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date; or
 - (b) hold the hearing in the party's absence and shall consider at the hearing, the application, relevant representations or notice made or submitted by that party.

14.0 Adjournments

- 14.1 Subject to the provisions of the Regulations, the Sub-Committee may, where necessary for its consideration of any relevant representations or notice made by a party to the hearing, adjourn the hearing to a specified date.
- 14.2 Where the Sub-Committee adjourns the hearing to a specified date, it shall forthwith notify the parties to the hearing of the date, time and place.

15.0 Right of Appeal

15.1 The all parties to a hearing have a right of appeal against a decision to the Magistrates' Court within 21 days (beginning with the day on which the applicant was notified of the decision by the Licensing Authority).

Definitions

Term	Meaning
Applicant	The holder of, or the person seeking the grant of, a licence, notice or other permission under the relevant Legislation. The premises user in relation to a temporary event notice (TEN) or temporary use notice (TUN).
Interest	A Disclosable Pecuniary Interest as defined in the Council's Members' Code of Conduct.
Other parties	Any persons making relevant representations or any person who is representing such persons.
Licensing Authority	East Hertfordshire District Council
Parties to the Hearing	The applicant and any parties that have made relevant representations or submitted a valid objection notice.
Relevant Representations	Representations (either in support of or against an application) that relate to one or more of the licensing objectives. Can be made by a Responsible Authority or other party.
Responsible Authority	The bodies that must be consulted regarding certain applications and that are entitled to make representations to the Licensing Authority.



Agenda Item 7

East Herts Council Report Template

Licensing Sub-Committee

Date of Meeting: 9 May 2022

Report by: Jonathan Geall, Head of Housing and Health

Report Title: Application for a Premises Licence for Lidl at

295-297 Stansted Road, Bishop's Stortford,

Herts CM23 2BT (22/0294/PL)

Ward(s) affected: Bishop's Stortford Meads

Summary

 An application for a new premises licence has been received in respect of Lidl at 295-297 Stansted Road, Bishop's Stortford. Representations against the application have been made by Interested Parties. Where representations are received against an application and not withdrawn there must be a Licensing Sub-Committee to decide that application. The report is to inform that decision.

RECOMMENDATIONS FOR LICENSING SUB-COMMITTEE

A. The application for a new premises licence be decided.

1.0 Proposal(s)

1.1 Members' of the Licensing Sub-Committee should determine the application received in respect of Lidl at 295-297 Stansted Road, Bishop's Stortford to grant a premise licence through consideration of the information contained in this report and appendices combined with submissions made at the Licensing Sub-Committee hearing.

2.0 Background

- 2.1 Under the Licensing Act 2003 and the council's policy an application for a new or variation to a licence or certificate is granted by officers under delegated authority if no valid representations are received.
- 2.2 Where valid representations are received the council's discretion is engaged. A Licensing Sub-Committee has the delegated authority to determine applications for new and varied licences and certificates. This decision must be made whilst having regard to the Licensing Objectives, the council's own Statement of Licensing Policy and to statutory guidance issued by the Secretary of State under section 182 of the Licensing Act.

2.3 The Licensing Objectives are:

- Prevention of Crime and Disorder
- Public Safety
- Prevention of public nuisance; and
- Protection of children from harm.

3.0 Reason(s)

- 3.1 The application for a new premises licence was submitted by Lidl Great Britain Limited on 14th March 2022. The application has been correctly advertised and consulted upon as required by legislation and regulations.
- 3.2 The application requests the supply of alcohol for consumption off the premises at the new proposed store.

Day	Licensable Activity	Hours applied for
Mon -Sun	Supply of alcohol for	07:00 - 23:00
	consumption off the	
	premises and opening	
	hours	

- 3.3 A redacted copy of the application form for a new premises licence is attached as **Appendix 'A'**.
- 3.4 Section 18 of the application form asks the applicant to describe any additional steps they intend to take to promote the four licensing objectives as a result of the application. These steps are:
 - 1) Staff will be trained regarding appropriate precautions to prevent the sale of alcohol to persons under the age of 18, the signs and symptoms of drunk persons and the refusal of sale due to intoxication. Staff will also be trained to recognise the signs of proxy purchases.
 - 2) Records will be kept of such training for the Members' of staff who have received that training.
 - All staff will receive refresher training every six months as a minimum and records are to be kept of this refresher training.
 - 4) Confirmation of training can be made available to the Licensing Authority or Police within 7 days of a request.
 - 5) Any person found to be in breach of the Company alcohol policy is subject to disciplinary proceedings.
 - 6) The operators of the premises will maintain a good relationship with the local police and other relevant authorities.

- 7) A comprehensive digital CCTV system to be installed internally giving storage of images for a period of not less than 28 days. Images can be provided on to removable media to authorised bodies with 48 hours' notice.
- 8) Fire safety equipment is provided at the premises, and staff are trained on the use of this equipment.
- 9) Alcohol will not be sold in an open container and the consumption of alcohol on the premises will not be permitted.
- 10) There will be a Challenge 25 policy operating at the premises. Challenge 25 means that the holder of the premises licence shall ensure that every individual, who visually appears to be under 25 years of age and is seeking to purchase or be supplied with alcohol at the premises or from the premises, shall produce identification proving that individual to be 18 years of age or older. Acceptable identification for the purposes of age verification will include a driving licence, passport or photographic identification bearing the "PASS" logo and the person's date of birth. If the person seeking alcohol is unable to produce acceptable means of identification, no sale or supply of alcohol will be made to or for that person.
- 11) In the event that an employee suspects that a person attempting to purchase alcohol is under the age of 25, is a street drinker or is attempting a proxy purchase they will immediately call the duty manager. The duty manager will make appropriate enquiries and will determine whether the sale should be permitted.
- 12) 'Challenge 25' posters shall be displayed in prominent positions at the premises.
- 13) An automated till prompt will be set up so that the

operator has to positively confirm that Challenge 25 has been complied with when the first item of alcohol has been scanned.

- 3.5 During the 28 day statutory public consultation period seven valid representations were received from local residents acting as Interested Parties. These representations are attached as **Appendix 'B'**.
- 3.6 The representations from residents raise concerns of noise, safety from traffic and anti-social behavior. The representations engage the public safety, prevention of public nuisance and prevention of crime and disorder licensing objectives.
- 3.7 A plan of the area in which the premises is located is attached as **Appendix 'C'**. This can be used to illustrate the location of the premises in relation to residents and other businesses.

Policy and Guidance

- 3.8 Section 6 of the East Herts Statement of Licensing Policy (herein 'the Policy') details definitions of premises and location and operation of premises (differentiating between Town Centre locations and other areas). Under this section of the Policy Lidl would be in the category of 'Off-Licence'.
- 3.9 The proposed premises are a field and as such they are not in a Town Centre location so would be classed as being in 'Other areas'.
- 3.10 The table at 6.9 of the Policy details this authorities approach to hours for licensed premises when it has received relevant representations to an application. Notwithstanding that each application is considered on its own merits the following hours would normally be granted to an 'Off-Licence' in this type of location when valid and relevant representations have been

received:

Will generally be granted alcohol sales no later than 23:00.

3.11 Section 8.6 of the Policy contains information on how the council considers applications under the prevention of crime and disorder licensing objective. Paragraphs 8.8 and 8.9 state:

"The Authority will expect applicants to take appropriate and proportionate measures to promote the crime and disorder objective. Examples of the sources of crime and disorder which the Authority would require applicants to take into consideration may include, but are not limited to:

- Underage drinking
- Drunkenness on the premises
- Public drunkenness
- Drugs
- Violent behaviour
- Overcrowding/occupancy capacity
- Anti-social behaviour

When determining licence applications and reviews the Licensing Authority will give consideration to:

- whether the premises make or will make a significant contribution to levels of crime and disorder in the local area, and
- whether the operating schedule demonstrates that an adequate risk assessment of the likelihood of crime and disorder occurring as the result of the issue of an authorisation has been carried out by the applicant.
- the ability and competency of the person in charge of the premises to monitor the premises at all times it is open;
- the training given to staff in how to defuse or manage conflict amongst patrons and crime prevention measures appropriate to those premises;

- the physical security features installed in the premises. This may include matters such as the position of cash registers, and the security of cash boxes in gaming machines on the premises; where alcohol is stored in 'off-licences'; the standard of CCTV that is installed; adequate lighting; metal detection and search facilities; the use of toughened drinking glasses in pubs and clubs; the removal of glasses or glass bottles used or discarded outside of the applicants premises;
- risk assessment of drinks promotions which may contribute to the impact on crime and disorder (e.g. 'happy hours'), and plans for minimising risks;
- measures to prevent the consumption or supply of illegal drugs, including any search procedures and entry policies. On licensed hotel or B and B premises, this should extend to keeping proper registrations of guests, with proofs of identification, and records of car registration numbers. Where applicable, applicants are encouraged to show that they can comply with the Home Office guidance Safer Clubbing in relation to the control of illegal drugs on their premises, and they should agree a protocol with the police on the handling of illegal drugs found on their premises.;
- where premises are subject to age-restrictions, the procedures in place to conduct age verification checks;
- the use or not of an ID scanning type system;
- the likelihood of any violence, public disorder or policing problem if the licence is granted;
- whether design of the premises has been considered having regard to reducing conflict and minimising opportunities for crime;
- the measures taken to control admission to, and dispersal from, the premises, including the use of registered door supervisors;
- any other such measures as may be appropriate, such as participation in a local pub watch scheme or other body designed to ensure effective liaison with the local community, 'music wind-down policies',
- restrictions on 'happy hours', and other examples of industry

best practice;

the arrangements for delegating and accounting for responsibility for the supply of alcohol on community premises operated without a DPS.

3.12Section 8.14 of the Policy contains information on how the council considers applications under the public safety licensing objective.

Paragraphs 8.15 and 8.16 state:

When considering this objective, the Licensing Authority will concern itself with the physical safety and wellbeing of the people who use licensed premises, and those who may be affected by the use of licensed premises (e.g. non-customers who happen to be in the immediate vicinity of a premise). This will include measures that seek to prevent accidents, injuries and short- or long-term illnesses to staff, customers or other persons. 8.16 The Licensing Authority will have regard to the measures to be taken by applicants to ensure that the physical safety of any person visiting or working in licensed premises is not compromised. This should be demonstrated in an applicant's operating schedule. Factors that may be considered include, but are not limited to:

- The total occupancy capacity (staff, customers, others) of the premises
- Physical environment of the premises
- Customer profile
- 3.13 Section 8.20 of the Policy contains information on how the council considers applications under the prevention of public nuisance licensing objective.

Paragraphs 8.21 to 8.29 state:

The Licensing Authority will interpret the term 'public nuisance' widely as advised in the Secretary of State's guidance. When

considering this objective the Authority will take into account issues relating to noise, vibration, light, litter, offensive odours and anti-social behaviour arising from or in connection with the provision of licensable activities. Public nuisance can be at a low level only affecting a few people locally, as well as a major disturbance affecting the wider community.9

This objective does not mean the complete prevention of all of the above issues, but rather the prevention of such unreasonable levels of these as would constitute a nuisance to the public or a section thereof. A degree of noise, for example, is an inevitable consequence of the provision of most forms of regulated entertainment. The Licensing Authority will therefore seek to exercise its powers in a way which promotes the licensing objective, to discourage and eliminate the carrying on of licensable activities in a way that causes unreasonable inconvenience, upset or distress to others.

The Authority would expect applicants to have demonstrated in their operating schedule that public nuisance concerns have been identified, with suitable control measures implemented and maintained. Factors that may be considered include, but are not limited to:

- The location of the premises and proximity to residential and other noise sensitive premises
- The hours of opening, including times when licensable activities may not be taking place, last admission time and 'wind down period'
- Nature of activities provided
- Supervision of customers including managing dispersal
- Odour and light nuisance
- Litter and waste disposal
- the location of delivery and collection areas and delivery/collection times
- Noise management plan (where appropriate)

Steps that can be taken to minimise public nuisance include those to:

- prevent noise and vibration escaping from the premises, including music, noise from ventilation equipment, and human voices. This may include the installation of soundproofing, air conditioning, acoustic lobbies and sound limitation devices;
- prevent disturbance by customers and staff arriving at or leaving the premises;
- prevent queuing (either by pedestrian or vehicular traffic);
- help ensure patrons and staff leave the premises quietly;
- minimise the effect of parking by patrons on local residents;
- minimise noise from the use of smoking shelters, gardens and other open-air areas.

This lists above are not exhaustive and the Licensing Authority remains aware of its obligation to consider each case on its merits.

The Authority notes that, as with other licensing objectives, there are other regulatory regimes exist which may be used to control nuisance. The Environmental Protection Act 1990 in particular allows Environmental Health officers to require the abatement of a statutory nuisance, and would be considered the primary control for such issues. However, the Licensing Authority notes that this regime is largely reactive, whereas licensing may be used to establish proactive controls, preventing a nuisance from reaching a statutory level in the first instance.

Nuisance may arise directly as a result of licensable activities (for example, noise from music), or indirectly (noise from customers at the premises). Applicants and licence-holders are strongly encouraged to consider all possible sources of nuisance when compiling operating schedules, and to implement appropriate measures for the promotion of this objective. For many types of nuisance, this process will begin in the initial design stages prior to the construction or redevelopment of premises. The Council's

Environmental Health officers may be consulted for informal advice, prior to the making of a licence application, on proposed measures likely to reduce or prevent the likelihood of public nuisance arising from the operation of licensed premises.

The Licensing Authority will have regard to best practice guidance when considering this licensing objective, including but not limited to:

- Guidelines on Community Noise (World Health Organisation)
- Effective Management of Noise from Licensed Premises (British Beer and Pub Association)
- Code of Practice on Environmental Noise Control at Concerts (Noise Council)

Where premises which are the subject of licensing applications involving amplified musical entertainment beyond 11pm are in close proximity to residential properties, the Licensing Authority will require a comprehensive operating schedule listing measures that the applicant intends to implement to ensure the promotion of this licensing objective.

3.14 Paragraph 9.37 and 9.38 of the revised Guidance issued under section 182 of the Licensing Act 2003 (herein 'the Guidance') states:

As a matter of practice, licensing authorities should seek to focus the hearing on the steps considered appropriate to promote the particular licensing objective or objectives that have given rise to the specific representation and avoid straying into undisputed areas. A responsible authority or other person may choose to rely on their written representation. They may not add further representations to those disclosed to the applicant prior to the hearing, but they may expand on their existing representation and should be allowed sufficient time to do so, within reasonable and practicable limits.

- 3.15 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the Licensing Sub-Committee must give appropriate weight to:
 - the steps that are appropriate to promote the licensing objectives;
 - the representations (including supporting information) presented by all the parties;
 - this Guidance:
 - the council's own Statement of Licensing Policy.
- 3.16 Paragraphs 9.42-9.44 of the Guidance deal with how to determine actions that are appropriate for the promotion of the licensing objectives.
- 3.17 If members' are minded to impose conditions to mitigate concerns regarding the undermining of the licensing objectives then Chapter 10 of the Guidance deals with conditions attached to premises licences. Paragraphs 10.8-10.10, 10.13-10.15 would be particularly relevant.

Officer observations

- 3.18 When looking at the representations received any comment regarding the need for the premises or that the store will be open longer than other stores are not relevant matters under the Licensing Act 2003.
- 3.19 It should be noted that planning and licensing are different regulatory regimes. An applicant can apply for a licence with different hours / restrictions to their planning consent or without planning consent and this can be granted if the Licensing Sub-Committee feel that this would not undermine the licensing objectives. The applicant would then need to apply for the appropriate planning consent or would face possible enforcement action from Planning. This is echoed in

- paragraph 14.64 of the Guidance.
- 3.20 Planning were consulted on this application and whilst they raised no objection they did make it clear that the current planning application had not yet been determined. If different hours and restrictions are granted by Licensing and Planning then the licence holder would be required to comply with which ever permission was the more restrictive.
- 3.21 If members believe that the application would not undermine any of the licensing objectives then the application should be granted as requested.
- 3.22 As stated in the Guidance the council's decision should be evidence based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.
- 3.23 Members should consider if they are content the applicant has provided evidence that the licence if granted would promote and not undermine the licensing objectives. This evidence should be balanced against the evidence given by those making representations that the licensing objective would be undermined.
- 3.24 Put in its simplest terms, what are the minimum measures that can be put in place to address the concerns? Refusal of the application should be the last option considered.
- 3.25 In considering additional conditions members should decide whether these steps would in fact address their concerns if the decision was made to grant the hours requested.
- 3.26 For conditions to be enforceable they need to be clear, unambiguous and free from subjective terms. If a condition cannot be enforced then it should not be placed on any granted licence.

- 3.27 Aside from adding conditions it is open to members to limit the hours of operation under the licence but clear reasons for this step would need to be given. However if simply limiting the hours beyond those requested does not mitigate members' concerns regarding the promotion of the licensing objectives then the option to also impose appropriate and proportionate conditions is available.
- 3.28 When the Licensing Sub-Committee gives its decision to those in attendance it should be made clear to all parties how much weight has been attached to each submission and why and what evidence members have relied upon when reaching their decision.

4.0 Options

- 4.1 The actions open to the Licensing Sub-Committee are:
 - grant the application if they feel the application would promote and not undermine the licensing objectives; or
 - grant the application as sought but at the same time impose additional conditions or amend the times for the supply of alcohol; or
 - if members believe that there is evidence that shows that there are no steps that can be taken to ensure that the application sought would promote the licensing objectives then the application should be refused.
- 4.2 When the Licensing Sub-Committee gives its decision to those in attendance it should be made clear to all parties how much weight has been attached to each submission and why and what evidence members have relied upon when reaching their decision.

5.0 Risks

5.1 A decision on the application must be made and any decision made can be appealed at the Magistrate's Court. Therefore the Licensing Sub-Committee should ensure that when giving their decision on the application they give clear reasons on how and why they have made their decision. In doing so, the council's ability to defend its decision is strengthened and the risk of its decision being over-turned on appeal is lessened, although, of course, this risk can never be entirely removed.

6.0 Implications/Consultations

6.1 As with any application for a new premise licence / variation of premise licence or review of a premise licence there is a 28 day public consultation.

Community Safety

The report details the four licensing objectives, these objectives are detailed in paragraph 2.3, therefore Community Safety will be considered when determining the application.

Data Protection

Where the appendices have shown personal data this has been redacted.

Equalities

Consideration has made to the Equality Act 2010 and the Public Sector Equality Duty in this report and will be considered during the Licensing Sub-Committee hearing.

Environmental Sustainability

No

Financial

There will be a cost to the authority in holding the Licensing Sub-Committee hearing; this will be covered by the existing budget. There would be a cost if the decision of the Licensing Sub-Committee is appealed to the Magistrates Court and the authority chooses to defend that appeal.

Health and Safety

No

Human Resources

No

Human Rights

As with all applications and Council functions, the Human Rights Act 1998 has been considered in this report and will be considered during the Licensing Sub-Committee hearing.

Legal

In determining this application, Members should be mindful of Sunday trading laws when considering the opening hours of the premises. All other statutory requirements have been considered in preparing this report.

Specific Wards

Yes - Bishop's Stortford Meads

7.0 Background papers, appendices and other relevant material

- 7.1 Revised Guidance issued under section 182 of the Licensing Act 2003 (April 2018)
 <a href="https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/705327/Revised_guidance_issued_under_section_182_of_the_Licensing_Act_2003_April_2018_pdf
- 7.2 East Herts Statement of Licensing Policy 2021-2026 https://cdn-eastherts.onwebcurl.com/s3fs-public/2022-03/Statement%20of%20Licensing%20Policy%202021-

26%20Mar%2022.pdf

7.3 East Herts Pool of Model Conditions 2021

https://eastherts.fra1.digitaloceanspaces.com/s3fspublic/202108/Pool%20of%20Model%20Conditions%202021%20%28acces
sible%29.pdf

7.4 **Appendix 'A'** – Application for a New Premise Licence.

7.5 **Appendix 'B'** – Representations against the application.

7.6 **Appendix 'C'** – Map showing location of the premises.

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Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

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a charity

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${\bf SECOND\ INDIVIDUAL\ APPLICANT\ (if\ applicable)}$

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Telephone number (if any) 0117 428 0315	
E-mail address (optional) licensing@lidl.co.uk	
Part 3 Operating Schedule	
When do you want the premises licence to start? $\frac{DD}{1 - 2}$	MM YYYY 2 0 4 2 0 2 2
If you wish the licence to be valid only for a limited period, when do you want it to end?	MM YYYY
Please give a general description of the premises (please read guidance no Supermarket	ote 1)
If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.	
What licensable activities do you intend to carry on from the premises?	
(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2	003)
Provision of regulated entertainment (please read guidance note 2)	Please tick all that apply
a) plays (if ticking yes, fill in box A)	
b) films (if ticking yes, fill in box B)	
c) indoor sporting events (if ticking yes, fill in box C)	
d) boxing or wrestling entertainment (if ticking yes, fill in box D)	
e) live music (if ticking yes, fill in box E)	
f) recorded music (if ticking yes, fill in box F)	
g) performances of dance (if ticking yes, fill in box G)	
h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	

Provision of late night refreshment (if ticking yes, fill in box I)	
Supply of alcohol (if ticking yes, fill in box J)	

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
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Thur					
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Sat					
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Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
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Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
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			(prease read guidance note 3)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read gui	dance note 4)	
Tue					
Wed			State any seasonal variations for the playing of (please read guidance note 5)	frecorded mu	<u>sic</u>
Thur					
Fri			Non standard timings. Where you intend to us for the playing of recorded music at different t listed in the column on the left, please list (plea	imes to those	
Sat			note 6)		
Sun					

Performances of dance Standard days and timings (please read			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
timings (please read guidance note 7)			(preuse read guidance note 5)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read gui	dance note 4)	
Tue					
Wed			State any seasonal variations for the performa (please read guidance note 5)	nce of dance	
Thur					
Fri			Non standard timings. Where you intend to us for the performance of dance at different times the column on the left, please list (please read g	s to those liste	d in
Sat					
Sun					

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainn providing	nent you will b	e
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read	Indoors	
Mon			guidance note 3)	Outdoors	
				Both	
Tue			Please give further details here (please read gui	dance note 4)	
Wed					
Thur			State any seasonal variations for entertainment description to that falling within (e), (f) or (g) guidance note 5)		
Fri					
Sat			Non standard timings. Where you intend to use for the entertainment of a similar description to within (e), (f) or (g) at different times to those column on the left, please list (please read guidants)	to that falling listed in the	<u>s</u>
Sun					

	Indoors	Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Late night refreshment Standard days and		
	Outdoors	(timings (please read guidance note 7)		
	Both		Finish	Start	Day
	dance note 4)	Please give further details here (please read guid			Mon
					Tue
	of late night	State any seasonal variations for the provision refreshment (please read guidance note 5)			Wed
					Thur
es, to	ifferent times,	Non standard timings. Where you intend to us for the provision of late night refreshment at d those listed in the column on the left, please list			Fri
		guidance note 6)			Sat
					Sun
	ifferent time	for the provision of late night refreshment at d those listed in the column on the left, please list			Sat

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises Off the premises	
Day	Start	Finish		Both	
Mon	07:00	23:00	State any seasonal variations for the supply of read guidance note 5)	alcohol (please	e
Tue	07:00	23:00			
Wed	07:00	23:00			
Thur	07:00	23:00	Non standard timings. Where you intend to us for the supply of alcohol at different times to the column on the left, please list (please read guida	nose listed in t	
Fri	07:00	23:00			
Sat	07:00	23:00			
Sun	07:00	23:00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Rebecca Bough			
Date of birth			
Address			
Postcode			
Personal licence number (if known)			
Issuing licensing authority (if known)			

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

\mathbf{L}

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	07:00	23:00	
Tue	07:00	23:00	
Wed	07:00	23:00	Non standard timings. Where you intend the premises to be
Thur	07:00	23:00	open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Fri	07:00	23:00	
Sat	07:00	23:00	
Sun	07:00	23:00	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

- Staff will be trained regarding appropriate precautions to prevent the sale of alcohol to persons under the age of 18, the signs and symptoms of drunk persons and the refusal of sale due to intoxication. Staff will also be trained to recognise the signs of proxy purchases.
- Records will be kept of such training for the member of staff who has received that training.
- All staff will receive refresher training every six months as a minimum and records are to be kept of this refresher training.
- Confirmation of training can be made available to the Licensing Authority or Police within 7 days of a request.
- Any person found to be in breach of the Company alcohol policy is subject to disciplinary proceedings

b) The prevention of crime and disorder

- The operators of the premises will maintain a good relationship with the local police and other relevant authorities
- A comprehensive digital CCTV system to be installed internally giving storage of images for a period of not less than 28 days Images can be provided on to removable media to authorised bodies with 48 hours notice

c) Public safety

• Fire safety equipment is provided at the premises, and staff are trained on the use of this equipment

d) The prevention of public nuisance

• Alcohol will not be sold in an open container and the consumption of alcohol on the premises will not be permitted

e) The protection of children from harm

• There will be a Challenge 25 policy operating at the premises. Challenge 25 means that the holder of the premises licence shall ensure that every individual, who visually appears to be under 25 years of age and is seeking to purchase or be supplied with alcohol at the premises or from the premises, shall produce identification proving that individual to be 18 years of age or older. Acceptable identification for the purposes of age verification will include a driving licence, passport or photographic identification bearing the "PASS" logo and the person's date of birth. If the person seeking alcohol is unable to produce acceptable means of

- identification, no sale or supply of alcohol will be made to or for that person.
- In the event that an employee suspects that a person attempting to purchase alcohol is under the age of 25, is a street drinker or is attempting a proxy purchase they will immediately call the duty manager. The duty manager will make appropriate enquiries and will determine whether the sale should be permitted.
- 'Challenge 25' posters shall be displayed in prominent positions at the premises.
- An automated till prompt will be set up so that the operator has to positively confirm that Challenge 25 has been complied with when the first item of alcohol has been scanned.

Checklist:

Please tick to indicate agreement

•	I have made or enclosed payment of the fee.	\boxtimes
•	I have enclosed the plan of the premises.	\boxtimes
•	I have sent copies of this application and the plan to responsible authorities and others where applicable.	\boxtimes
•	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	
•	I understand that I must now advertise my application.	\boxtimes
•	I understand that if I do not comply with the above requirements my application will be rejected.	\boxtimes
•	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	 [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
Signature	
Date	09.03.2022
Capacity	Licensing Manager

For joint applications, signature of 2^{nd} applicant or 2^{nd} applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Licensing

Lidl Distribution Centre

Palmer Avenue

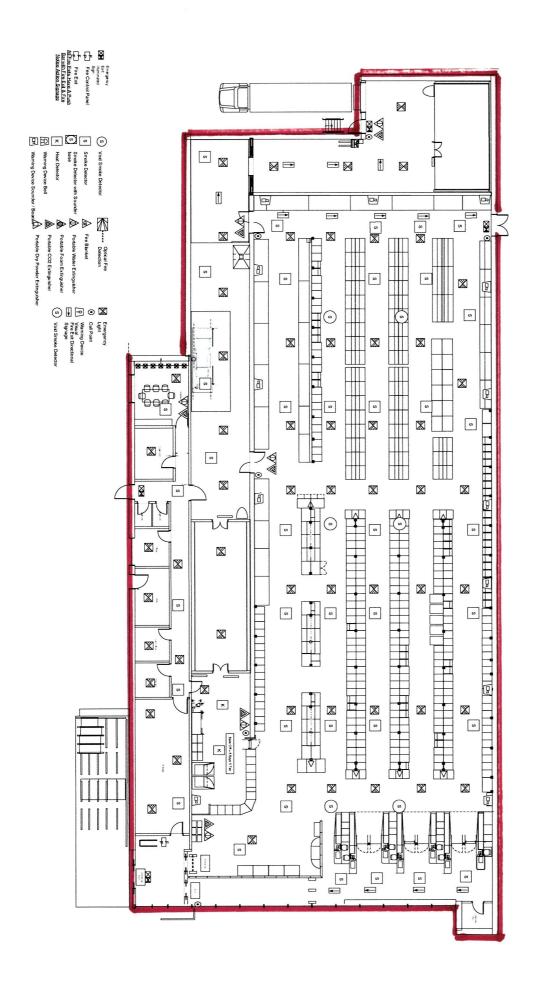
Central Park

Post town	Severn Beach		Postcode	BS35 4DF
Telephone n	umber (if any)	0117 428 0315		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) licensing@lidl.co.uk				

Consent of individual to being specified as premises supervisor

	Rebecca Bough	
I	[full name of prospective prem	ises supervisor]
of		
of		
[home	address of prospective premis	es sunervisori
_		
	by confirm that I give my rvisor in relation to the app	consent to be specified as the designated premises olication for
New	/ Application	
[type	of application]	
by		
Lidl	Great Britain Limited	
[name	of applicant]	
malativ		N/A
relatii	ng to a premises licence	[number of existing licence, if any]
for		
295 Bisl Her	Great Britain Limited Stansted Road nop's Stortford tfordshire 23 2BT	
[name	and address of premises to who	ich the application relates]

and any premises licence to be granted or varied in respect of this application made by				
Lidl Great Britain Limited	Lidl Great Britain Limited			
[name of applicant]				
concerning the supply of a	lcohol at			
Lidl Great Britain Limite 295 Stansted Road Bishop's Stortford Hertfordshire CM23 2BT	ed			
[name and address of premises	s to which application relates]			
I also confirm that I am entitled to work in the United Kingdom and am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.				
Personal licence number				
[insert personal licence number,	if any]			
Personal licence issuing a	uthority			
[insert name and address and te	elephone number of personal licence issuing authority, if any]			
Signed				
Name (please print)	Rebecca Bough			
Date -	09.03.2022			



2050 Bishop Stortford - Licensing

Size: 1414 Sqm

Inner Length:64.00m

Inner Width: 21.35m

Scale 1:100

Sent: 30 March 2022 16:58

To: Housing & Health Services - Community Protection Subject: Comments for Licensing Application 22/0294/PL

Comments summary

Dear Sir/Madam,

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 30/03/2022 4:57 PM from

Application Summary

Address: 295-297 Stansted Road Bishops Stortford Hertfordshire CM23 2BT

Proposal: Premises Licence (Licensing Act 2003)

Case Officer:

Click for further information

Customer Details

Name:

Email:

Address: Oaklands Park Bishops Stortford CM23

Comments Details

Commenter

Type:

Neighbour

Stance:

Customer objects to the Licensing Application

Reasons for comment:

Comments:

30/03/2022 4:57 PM We strongly object to the application by supermarket Lidl to have a

licence to sell alcohol Monday To Sunday, 7am - 11pm!

the local suppermarkets have licencing hours on Sundays of 10am - 4pm .

3

To the best of our knowledge planning permision has not been granted & we hope never will. It doesnt work for a supermarket to be set up in this location. The traffic alone will bring the town into gridlock. The disterbance by customer footfall & traffic will be a massive intrusion to

the local residents.

changing the type of use for the land would be a better option. Turn the site over for

devlopment of houses.

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Sent: 30 March 2022 17:41

To: Housing & Health Services - Community Protection Subject: Comments for Licensing Application 22/0294/PL

Comments summary

Dear Sir/Madam,

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 30/03/2022 5:40 PM from

Application Summary

Address: 295-297 Stansted Road Bishops Stortford Hertfordshire CM23 2BT

Proposal: Premises Licence (Licensing Act 2003)

Case Officer:

Click for further information

Customer Details

Name:

Email:

Address: Oaklands Drive Bishops Stortford CM23

Comments Details

Commenter Type: Neighbour

Stance: Customer objects to the Licensing Application

Reasons for comment:

Comments: 30/03/2022 5:40 PM Those licensing hours are going to attract the wrong sort of people

late at night and weekends.

We don't want any business operating before 8am or beyond 5-6pm anywhere near our

residences! Regardless of purpose.

Kind regards

Sent: 30 March 2022 17:49

To: Housing & Health Services - Community Protection Subject: Comments for Licensing Application 22/0294/PL

Comments summary

Dear Sir/Madam,

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 30/03/2022 5:48 PM from

Application Summary

Address: 295-297 Stansted Road Bishops Stortford Hertfordshire CM23 2BT

Proposal: Premises Licence (Licensing Act 2003)

Case Officer:

Click for further information

Customer Details

Name:

Email:

Address: Oaklands Park Bishops Stortford CM23

Comments Details

Commenter

Type:

Member of the Public

Stance:

Customer objects to the Licensing Application

Reasons for comment:

Comments:

30/03/2022 5:48 PM Should Lidl go ahead in this location they should not be allowed to sell alcohol from 7am until 11 pm. I would assume from the application that they would then seek to open during these proposed times which will have a significant effect on the area. The site is near residential areas off a very busy road and giving licence during these times will not only increase traffic but will also be disruptive for residents. There is also a risk of antisocial behaviour linked to people wanting to buy additional alcohol outside normal shopping hours. There should be no need for any shop to be granted a licence early in the morning or late at night. There is sufficient time during normal shopping hours for people to purchase alcohol and I strongly object to this application.

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Sent: 30 March 2022 19:06

To:

Subject: Comments for Licensing Application 22/0294/PL

Comments summary

Dear Sir/Madam,

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 30/03/2022 7:06 PM from

Application Summary

Address: 295-297 Stansted Road Bishops Stortford Hertfordshire CM23 2BT

Proposal: Premises Licence (Licensing Act 2003)

Case Officer:

Click for further information

Customer Details

Name:

Email:

Address: Stansted Road Bishops Stortford CM23

Comments Details

Commenter

Type:

Neighbour

Stance:

Customer objects to the Licensing Application

Reasons for

comment:

Comments:

30/03/2022 7:06 PM Bringing this sort of business to the site will be detrimental to the area, not to mention the disruption to the traffic and delays that will cause residents around the

location. No value will be added to bringing Lidl to this site.

Kind regards

Sent: 30 March 2022 20:02

To: Housing & Health Services - Community Protection Subject: Comments for Licensing Application 22/0294/PL

Comments summary

Dear Sir/Madam,

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 30/03/2022 8:02 PM from

Application Summary

Address: 295-297 Stansted Road Bishops Stortford Hertfordshire CM23 2BT

Proposal: Premises Licence (Licensing Act 2003)

Case Officer:

Click for further information

Customer Details

Name:

Email:

Address: Oaklands Close Bishop's Stortford CM23

Comments Details

Commenter

Type:

Neighbour

Stance:

Customer objects to the Licensing Application

Reasons for comment:

0----

Comments: 30/03/2022 8:02 PM The hours requested are excessive and much longer than other stores in the town. Whilst the site is currently commercial promises, it is hardered by residential

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in the town. Whilst the site is currently commercial premises, it is bordered by residential areas that would also be unfairly disrupted by being open for such long periods especially

Sundays

Kind regards

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Sent: 31 March 2022 08:51

To: Housing & Health Services - Community Protection Subject: Comments for Licensing Application 22/0294/PL

Comments summary

Dear Sir/Madam,

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 31/03/2022 8:50 AM from

Application Summary

Address: 295-297 Stansted Road Bishops Stortford Hertfordshire CM23 2BT

Proposal: Premises Licence (Licensing Act 2003)

Case Officer:

Click for further information

Customer Details

Name: r

Email:

Address: ,Oaklands Drive Bishop's Stortford, Herts CM23

Comments Details

Commenter Type: Member of the Public

Stance: Customer objects to the Licensing Application

Reasons for comment:

Comments: 31/03/2022 8:50 AM Since I object in the first place to the application for this new

supermarket being built on the grounds of road safety and accessibility - it would turn an already dangerous road into a traffic black spot, I certainly object to the building being given

a Licence.

Such a licence could attract the wrong element into the predominantly residential area.

Kind regards

Sent: 31 March 2022 13:35

To: Housing & Health Services - Community Protection **Subject:** Comments for Licensing Application 22/0294/PL

Comments summary

Dear Sir/Madam,

Licensing Application comments have been made. A summary of the comments is provided below.

Comments were submitted at 31/03/2022 1:34 PM from

Application Summary

Address: 295-297 Stansted Road Bishops Stortford Hertfordshire CM23 2BT

Proposal: Premises Licence (Licensing Act 2003)

Case Officer:

Click for further information

Customer Details

Name:

Email:

Address: FOXLEY DRIVE BISHOP'S STORTFORD CM23

Comments Details

Commenter Type: Member of the Public

Stance: Customer objects to the Licensing Application

Reasons for comment:

Comments: 31/03/2022 1:34 PM Alcohol licence for late night opening may lead to unsocial behaviour,

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noise, litter and late night traffic. These are all unacceptable in a local residential area

Kind regards

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